PROJECT DETAILS

Alwyn Allison Richardson Primary School – Natural Grass Football Field Renovation
West End, Anguilla

1. INSTRUCTIONS TO BIDDERS

1.1 General

For the purpose of facilitating the implementation of the Alwyn Allison Richardson Primary School Natural Grass Football Field Renovation Project in West End, Anguilla (hereinafter referred to as the "Project"), the Anguilla Football Association (hereinafter referred to as the "Employer") invites qualified contractors to submit proposals and quotations for the execution of the proposed works (hereinafter referred to as the "Works").

The contract will be awarded under the following project package:

- **West End – Alwyn Allison Richardson Primary School Natural Grass Football Field Renovation.**

The Employer, acting through its designated Stakeholder Team as the executing agency, reserves the right to award the contract to one or more qualified bidders, as deemed appropriate and in the best interest of the Project.

2. DESCRIPTION OF THE PROJECT

1. The Employer shall be responsible for overseeing the implementation of the Project, in consultation with its designated Stakeholder Team, and for establishing the technical requirements and specifications for the renovation of the playing field.

2. The successful bidder shall execute the Works in accordance with the approved Scope of Work, technical specifications, and any other requirements established by the Employer. In the event of any discrepancy between the specifications, the specifications shall take precedence unless otherwise directed in writing by the Employer.

3. The successful bidder (hereinafter referred to as the "Contractor") shall provide all labour, materials, tools, equipment, machinery, transportation, supervision, and other resources and services necessary for the proper execution and satisfactory completion of the Works.

4. All Works shall be carried out in accordance with the approved plans, specifications, and contractual requirements agreed upon and signed by both the Employer and the Contractor.

5. Bidders are encouraged to collaborate or form partnerships with other suitably qualified construction

firms or specialists to strengthen their technical capacity and ability to undertake the various components of the Project. The successful Contractor shall remain responsible for ensuring that all subcontractors and personnel engaged in the Project comply with the approved requirements and deliverables.

3. DETAILED SCOPE OF WORKS

The Anguilla Football Association invites qualified contractors to submit quotations for the renovation of the natural grass football field at the Alwyn Allison Richardson Primary School Playing Field, West End, Anguilla.

The proposed Works shall include, but are not limited to, the following:

1. **Project Management and Supervision**
    - Provision of a qualified project management and supervisory team for the duration of the renovation works.
    - Coordination and supervision of all activities to ensure that the project is completed in accordance with the approved specifications, schedule, and quality requirements.
2. **Existing Grass and Vegetation Treatment**
    - Assessment and treatment of the existing grass and vegetation to eliminate unwanted plant species and prepare the playing surface for renovation.
    - Implementation of appropriate treatment methods that will facilitate the establishment of the proposed natural grass surface.
3. **Ground Preparation and Grading**
    - Grading and fine preparation of the existing ground to achieve a consistent, level, and suitable playing surface.
    - Addressing surface irregularities and preparing the ground to facilitate proper grass establishment and suitable playing conditions.
4. **Grass Installation**
    - Supply and installation of an appropriate natural grass variety suitable for Anguilla's tropical climate and local environmental conditions.
    - The proposed grass variety shall be appropriate for football use and capable of withstanding regular sporting activities once fully established.
5. **Drainage Design and Installation**
    - Incorporation of a central crown along the longitudinal centreline of the playing field, with a proposed 0.5% crossfall towards both sidelines to facilitate the effective removal of surface water.

6. **Grass Establishment and Maintenance**

   - Provision of a designated grass establishment period following installation.
   - Implementation of appropriate watering, fertilisation, mowing, weed control, and other necessary maintenance activities to promote healthy grass growth and establishment.
   - No sporting activities or other uses of the field shall be permitted during the establishment period, as determined by the Employer in consultation with the Contractor.
   - The Contractor shall advise on the appropriate establishment period and provide recommendations for the safe return of the field to sporting use.

4. PROTECTION OF EXISTING FACILITIES AND INFRASTRUCTURE

The Contractor shall take all necessary precautions to protect existing facilities, infrastructure, and equipment within and immediately surrounding the work area.

Particular care shall be taken to prevent damage, contamination, or disruption to existing infrastructure, including, but not limited to:

- Existing sprinkler and irrigation systems.
- Pump station and associated equipment.
- Water Well and connection.
- Any other existing utilities, fixtures, or facilities within or adjacent to the project area.

The Contractor shall be responsible for any damage caused by its personnel, subcontractors, equipment, or operations and shall undertake the necessary repairs or reinstatement at its own expense, subject to the Employer's approval.

5. TECHNICAL SPECIFICATIONS

5.1 Project Package and Field Dimensions

Project Location	Field Dimensions	Intended Use
West End – Alwyn Allison Richardson Primary School, Anguilla	100 m x 65 m (playing area); 110 m x 70 m (overall area, subject to site verification)	Graded for standard U-16 football play

The proposed football field shall be prepared and renovated to provide a suitable playing surface for Under-16 football activities.

5.2 Site Measurement and Verification

All competing bidders shall be responsible for independently visiting the site and measuring the entire area within which the football field renovation works will be undertaken.

Bidders shall verify all dimensions and existing site conditions before submitting their proposals. Any discrepancies or concerns identified during the site assessment should be brought to the attention of the Employer before the submission of the quotation.

6. SUBMISSION REQUIREMENTS

All bidders shall submit a comprehensive proposal and quotation that addresses the requirements outlined in this document.

The submission shall include, at a minimum:

1. **Detailed Quotation:** An itemised breakdown of the estimated costs associated with each component of the proposed Works, including labour, materials, equipment, transportation, supervision, and maintenance.

2. **Proposed Methodology:** A detailed description of the approach, materials, equipment, and techniques to be used in carrying out the renovation works.

3. **Project Schedule:** A proposed work programme outlining the anticipated commencement date, duration of each activity, key milestones, and expected completion date.

4. **Grass Specifications:** Details of the proposed grass variety, including its suitability for the local climate, durability, and maintenance requirements.

5. **Grass Establishment Plan:** Details of the proposed establishment and maintenance period, including watering, fertilisation, mowing, and other necessary maintenance activities.

6. **Company Experience and Qualifications:** Relevant experience in natural grass football field construction, renovation, landscaping, or similar projects.

7. **Terms and Conditions:** Any applicable terms, conditions, warranties, exclusions, or other relevant contractual considerations.

7. REQUEST FOR QUOTATION

Kindly provide your quotation covering all aspects of the above Scope of Works, together with your proposed methodology, project timeline, and any relevant terms and conditions. A handover document is required at the end of the project to ensure a fully established, healthy playing surface that has been inspected and accepted by the Employer before the field is reopened as well as for final payment.

Should you require additional information, clarification, or a site visit to assist in preparing your proposal, please contact the Anguilla Football Association.

The Anguilla Football Association looks forward to receiving your proposal and appreciates your interest in contributing to the successful completion of this Project.